

Timetable

Complete a timetable (including breaks) showing **your** working hours and duties:

Week 1

| WEEK 1 Tasks to be achieved | Planned duties and responsibilities | Confirmed with work partner(date) |
|--|--|--|
| Monday | | |
| Tuesday | | |
| Wednesday | | |
| Thursday | | |
| Friday | | |
| Saturday | | |
| Sunday | | |

Week 2

| WEEK 2 Tasks to be achieved | Planned duties and responsibilities | Confirmed with work partner(date) |
|--|--|--|
| Monday | | |
| Tuesday | | |
| Wednesday | | |
| Thursday | | |
| Friday | | |
| Saturday | | |
| Sunday | | |